

**CONFIDENTIAL**

Approved For Release 1999/09/07 : CIA-RDP78-03568A000800050005-3

OFFICE OR STAFF  
DCI

A

10 April 1954

242

Page 1 of 1 Pages

DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	CODE (Machine Records)
<u>PLANNING AND COORDINATING STAFF</u>			<u>PLANNING AND COORDINATING STAFF</u>				
IO (General)			IO (General)				
IO (General)			IO (General)				
			IO (General)				
			Secretary (Steno)				
			(Place above position)				
25X1C							25X1C
	25X1C						
<p>Memorandum, dated 10 April 1954 from Acting DD/A, increased the T/O Strength of the Office of the Director by <span style="background-color: black; color: black;">[REDACTED]</span> positions. The <span style="background-color: black; color: black;">[REDACTED]</span> additional personnel ceiling positions are also transferred from the DCI's ceiling reserve.</p>			<p>4/19/54</p>				
			25X1C				
NEW OFFICE TOTALS			APPROVAL				
T/O Strength Ceiling		25X9A2	<p>The T/O changes listed above are hereby approved. Please make changes on office machine printed T/O page(s) is</p>				
			<p>Chief, Class. &amp; Wage Div.</p>				
			<p>TITLE</p>				

**CONFIDENTIAL**

CHANGE AUTHORIZATION

APR 16 1954

25X1A9a

APR 10 1954

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Table of Organization for the Planning and  
Coordination Staff, Office of the Director

25X1A9a

1. As a result of a review of the mission and functions of the Planning and Coordination Staff, Office of the Director, in collaboration with Mr. [REDACTED], SA/DCI, it has been determined that a T/O of [REDACTED] persons will be required.

2. It is requested that the positions on the Planning and Coordination Staff be established as follows:

Special Assistant  
IO (General)  
IO (General)  
IO (General)  
Secretary (Steno)  
Secretary (Steno)  
Secretary (Steno)

25X1C

25X1C

3. The T/O strength and personnel ceiling of the Office of the Director was previously increased by [REDACTED] positions to provide for this Staff. This request will further increase the T/O and ceiling of the Office of the Director by [REDACTED] additional positions, resulting in a total of [REDACTED] positions. The [REDACTED] additional ceiling positions are provided from the DCI ceiling reserve.

25X1C

25X1C

25X1C

FOIAb3b

25X9A2

L. K. WHITE  
Acting Deputy Director  
(Administration)

242  
4/13/54  
JLW